

Dear Parent/Guardian,

Welcome to StreetSmarts Driver Education program. To help you become more informed about the guidelines to our program and the state requirements that our curriculum follows, we ask that you read the following and talk with your student about what is expected of them during their time with us.

Once you and your student have reviewed the guidelines, please sign and date the bottom of the sheet.

Our program follows the state guidelines as to classroom and behind the wheel content, both of which your student must successfully pass before becoming eligible for a license. The classroom portion is 30 hours of instructions covering ten chapters of curriculum that include a wide range of topics. To ensure that your teen has the best possible instruction, the following classroom and driving rules will be followed:

- Students are required to follow all state and local laws as they pertain to driving regulations as well as the use of any prohibited substances.
- All school district codes of conduct will be adhered to according to the district policies and procedures.
- All students must be picked up from the driving portion on time (Unless your child is walking home). If the student is not picked up within 10 minutes of the classroom or driving being completed there will be a \$25 fee assessed.
- Your child will have 45 days to finish all classroom hours (September through April or 30 days to finish all classroom hours May through August). If your child won't complete the online course within the time allotted, you'll have to pay the full fee again to finish, so this is very important they finish before the time frame is up.

If your student fails to follow these rules, the parent will be contacted, and if necessary, StreetSmarts reserves the right to remove the student from the program without a refund.

The driving portion of our program has your son/daughter behind the wheel for 6 hours with a trained Behind the Wheel instructor who will explore a wide range of traffic situations with your student. **Once your student is assigned a drive time, it is important that they keep their scheduled time due to instructor and car availability. If your child does not show up to a drive time that is scheduled, you will be assessed a \$40.00 per occurrence fee. We limit only ONE rescheduled drive time for excused absences such as illness, funeral or family emergencies. Vacations, sport conflicts, work, etc. are not excused absences. If more than ONE drive is missed, they will be removed from our program with no refund. This rescheduling fee of \$40 will be required to be paid to our office over the phone by a debit or credit card before their next scheduled drive otherwise your child will be removed from the program with no refund. The missed drive time will be made up at the instructor's availability.**

The Department of Transportation required all driver education companies to go to an electronic certification as of 1.1.19. Only Street Smarts and the D.O.T. can see this information. Once your child has completed driver education; the teacher will submit his/her completion with the D.O.T. within 15 business days after completion. The only way we will submit your child's information is if they completed these steps:

- Your child has completed 30 hours of classroom time.
- Your child has completed 6 drive lessons
- Your student's account with Street Smarts has been paid in full and final payment has cleared our account (10 business days after office has received payment).

State of Iowa's requirements to obtain an intermediate license or minor school license:

- Intermediate license: 16 years old and hold learner's permit for a minimum of 1 year.
- Minor School license: Hold learner's permit for 6 months, and have child's school sign off on a school permit form.

The Iowa Department of Transportation also requires that each student must drive with a parent/guardian for 20 clock hours (2 of those hours must be night driving). This requirement asks for you to practice those basic fundamentals that are being taught in the driving instruction. Your willingness to assist in this instruction will improve your student's potential success rate.

Congratulations on your student working towards an intermediate license and we thank you for selecting StreetSmarts to ensure that your son/daughter will become a safe and confident driver. If you have any questions or concerns, please feel free to contact the main office, the classroom teacher, or your student's Behind the Wheel instructor.

Our Policies

Refund/Return check/Past due Policy:

- No refunds given after the first-class session
- All classes are mandatory by the state of Iowa regulations. Any more than two absences in the classroom setting the student will be dropped from the driver education program with no refund. Any misses will need to be made up in the following session at the location you are taking the course.
- For the online classes all classroom time is required as well as the driving. Your child will have 45 days to finish all classroom hours (30 hours) if taken during the school year September through April. Your child will have 30 days to finish all classroom hours (30 hours) if taken during the summer May through August. If your child doesn't complete the online course within the time allotted, you will be required to pay the full tuition fee again to finish; so, this is very important they finish before the time frame is up.
- If your child does not show up to a drive time that is scheduled, you will be assessed a \$40.00 per occurrence fee. We limit only ONE rescheduled drive time. If more than ONE drive is missed, they will be removed from our program with no refund. This rescheduling fee of \$40 will be required to be paid to our office over the phone by a debit or credit card before their next scheduled drive otherwise your child will be removed from the program with no refund. The missed drive time will be made up at the instructor's availability.
- In the case of a returned check there will be a \$40.00 fee assessed by Street Smarts. Balance will need to be paid by cash or credit card.
- For the winter and spring break classes, there will be a cancellation fee of \$100.00 if you cancel after you've scheduled drive times. For these special classes we schedule drive times anywhere from 1 to 3 weeks in advance with the parent and/or guardian.

Cancellation or transfer fees:

- A cancellation fee of \$50 will be charged if you choose to cancel out of a course within two weeks of the start date.
- A transfer fee of \$50 will be charged if you choose to transfer your child to another class or location within two weeks of the original start date.
- For winter and spring break classes, the following fees will be applied if any changes are made within two weeks of the course start date: \$100 transfer fee or \$100 cancellation fee.

I have read the above statement and understand these conditions and agree to abide by them.

My student and I understand these rules and guidelines in order to participate in the program provided by StreetSmarts Driver Education.

Signature of student

Signature of parent/guardian

Date